


# Application for Enrolment Overseas Students

 CRICOS 02485B | FFPOS FM-076



**BLACKFRIARS**



**StudyADELAIDE**  
SOUTH AUSTRALIA



# Welcome to Blackfriars ...

Welcome to Blackfriars, an independent Catholic school in South Australia delivering excellence in the education of boys.

We are a diverse, multicultural school and welcome students from across the globe wishing to study in South Australia.

I invite you to discover more about how our world class curriculum, focus on the education of the whole person in the Dominican tradition, and care for the wellbeing of every student, will provide your son with every opportunity for success.

## 欢迎入读布莱克菲诺斯学校

我们学校坐落于南澳大利亚，是一所提供卓越教育的独立全日制天主教男子学校。

我们是一所多元文化的学校，欢迎来自世界各地的学生来南澳大利亚州学习。

我们邀请您更多地了解我们的世界级精英课程，多多关注多米尼加传统的全人教育，关心每一个学生的生活和学习——我们将为您的儿子充分提供每一个成功的机会。

## Chào mừng đến với Blackfriars ...

... là một trường Công giáo độc lập tại bang Nam Úc cung cấp nền giáo dục vượt trội cho nam sinh.

Chúng tôi là một trường học đa văn hóa, chúng tôi chào đón các học sinh từ khắp mọi nơi trên thế giới đến học tập tại Nam Úc.

Tôi mời bạn khám phá thêm về Blackfriars- cách chương trình giảng dạy đẳng cấp thế giới của chúng tôi, tập trung vào việc giáo dục con người theo truyền thống dòng Đa Minh và quan tâm đến tin thần và an toàn của mỗi học sinh- sẽ mang đến cho con trai của quý vị mọi cơ hội thành công.

## Selamat datang di Blackfriars ...

... sebuah sekolah Katolik yang bermutu di Australia Selatan, yang unggul dalam pendidikan anak putra.

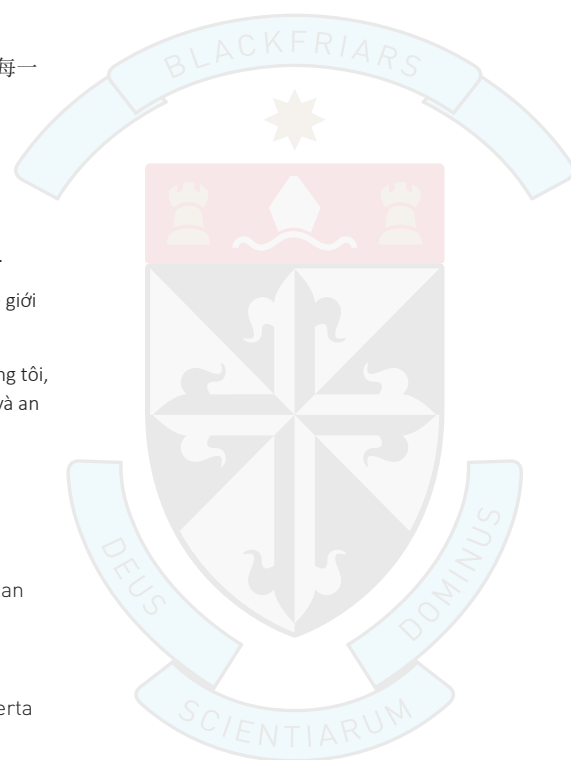
Blackfriars adalah sekolah multi-kultural dengan siswa dari seluruh penjuru dunia.

Saya mengundang anda untuk menelusuri bagaimana kurikulum yang berkaliber dunia serta focus dalam mendidik putra anda dalam tradisi Dominika, dan kepedulian kami terhadap kesejahteraan setiap siswa, akan memberikan putra anda segala kesempatan untuk sukses.



**David Ruggiero**

Principal  
Blackfriars Class of 1992



# Application for Enrolment

Please print clearly in English. Tick boxes where appropriate.

Please send completed application form with ALL requested documents.

## Student Details

Family Name \_\_\_\_\_ Given Names \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Preferred Name \_\_\_\_\_  
Country of Birth \_\_\_\_\_ Nationality \_\_\_\_\_  
Passport No \_\_\_\_\_ Passport Expiry Date \_\_\_\_\_  
First language spoken \_\_\_\_\_ Religion \_\_\_\_\_

## School Record

Have you previously studied in Australia? ☐ Yes ☐ No

Last school attended or currently still attending \_\_\_\_\_

Date of completion \_\_\_\_\_ Country \_\_\_\_\_

Highest Level of Study Completed \_\_\_\_\_

**Please attach copies of the student's past three years of Academic Transcripts (translated into English).**

## Parent / Guardian Contact Details

Names of Parent / Guardian and Address for correspondence (mailing address):

### Father

Family Name \_\_\_\_\_  
Given Names \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Mobile Telephone \_\_\_\_\_  
Business Telephone \_\_\_\_\_  
Email \_\_\_\_\_  
Language spoken \_\_\_\_\_  
Do you speak English? ☐ Yes ☐ No  
Highest level of school completed \_\_\_\_\_  
Qualification(s) \_\_\_\_\_  
\_\_\_\_\_

### Mother

Family Name \_\_\_\_\_  
Given Names \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Mobile Telephone \_\_\_\_\_  
Business Telephone \_\_\_\_\_  
Email \_\_\_\_\_  
Language spoken \_\_\_\_\_  
Do you speak English? ☐ Yes ☐ No  
Highest level of school completed \_\_\_\_\_  
Qualification(s) \_\_\_\_\_  
\_\_\_\_\_

## Other Information

How did you first learn about Blackfriars? You may tick more than one box.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Australian Education Centre in your home country | <input type="checkbox"/> Recommended by a friend or relative | <input type="checkbox"/> Exhibition / Seminar |
| <input type="checkbox"/> Recommended by an Education Agent                | <input type="checkbox"/> Newspaper / Magazine                | <input type="checkbox"/> Internet             |

Please specify the details of the above source(s) \_\_\_\_\_

## Course information

Blackfriars Priory School offers courses to complete the South Australian Certificate of Education (SACE). Courses available to international students are Junior Secondary (Years 7 to 10) [CRICOS Course Code: 096656K] and Senior Secondary (Years 11 & 12) [CRICOS Course Code: 096657J].

Further information about course subject selection and pathways to further study are contained in the Blackfriars Curriculum Handbook published on the school website [www.blackfriars.sa.edu.au](http://www.blackfriars.sa.edu.au) or contact [ahonner@bps.sa.edu.au](mailto:ahonner@bps.sa.edu.au)

In accordance with the SACE Board, Blackfriars accepts Recognition of Prior Learning (RPL) and students are assessed on an individual basis. Status will be provided, based on academic performance in your home country, in accordance with the SACE Board.

## Program Selection

For course information and English language proficiency guidelines for entry into mainstream courses, please refer to [www.blackfriars.sa.edu.au](http://www.blackfriars.sa.edu.au). All mainstream courses require English Proficiency Certificates.

### Mainstream Classes:

Please indicate year level for which enrolment is sought:

☐ Year 7 ☐ Year 8 ☐ Year 9 ☐ Year 10

Commencing Semester ☐ 1 ☐ 2

Year 20\_\_\_\_\_

☐ Year 11 (SACE) ☐ Year 12 (SACE)

(Refer to Entry Requirements)

### Year 11 and 12 must commence beginning of Semester 1

Please note Semester dates are: Semester 1 - January to June | Semester 2 - July to December

Please confirm specific dates on our website: [www.blackfriars.sa.edu.au](http://www.blackfriars.sa.edu.au)

## English Proficiency

Please provide details of your English language certificate or test dates (refer to Table 2).

NOTE: Students from Assessment Level 3 countries must submit recent AEAS test results with their application.

IELTS (Score) \_\_\_\_\_ AEAS (Score) \_\_\_\_\_ Date of testing \_\_\_\_\_

TOEFL (Score) \_\_\_\_\_ Any other recognised English test \_\_\_\_\_

How long have you studied English? \_\_\_\_\_

What English level are you at? ☐ Beginner ☐ Elementary ☐ Intermediate ☐ Advanced

## Blackfriars Homestay Accommodation

Do you want Blackfriars to arrange homestay accommodation for you? ☐ Yes ☐ No

(An additional charge applies - please refer to our International Fees Schedule for details)

If 'No' please provide the following information:

Name of the person you will be staying with \_\_\_\_\_

Relationship of this person to you \_\_\_\_\_

Address \_\_\_\_\_ Mobile Telephone \_\_\_\_\_

\_\_\_\_\_ Business Telephone \_\_\_\_\_

\_\_\_\_\_ Will the person act as your legal guardian? ☐ Yes ☐ No

## Airport Transfer

Do you require someone from Blackfriars to meet you at the airport on arrival and transfer you to your accommodation? ☐ Yes ☐ No

(An additional charge applies - please refer to our International Fees Schedule for details)

## Student Medical Information

**Important:** This medical information will enable Blackfriars and your homestay hosts to provide you with the necessary care and support you require while studying at Blackfriars.

Failure to provide information in relation to pre-existing medical conditions may result in cancellation of your enrolment.

Do you have any existing medical conditions that a medical practitioner / guardian should be aware of where medical treatment is required? (e.g. asthma, diabetes, epilepsy, attention deficit disorder?)

☐ Yes ☐ No If 'Yes' please specify:

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Are you currently taking any medication on a regular basis?

☐ Yes ☐ No If 'Yes' please specify:

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Do you have any allergies (e.g. medication, food, animals, etc.)?

☐ Yes ☐ No If 'Yes' please specify:

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Have you had any operations or been hospitalised in the last 12 months?

☐ Yes ☐ No If 'Yes' please specify:

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Have you had or do you have a mental illness (e.g. anxiety, depression, eating disorder, etc.) or a physical impairment (e.g. vision, hearing, etc.)?

☐ Yes ☐ No If 'Yes' please specify:

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Do you require ongoing counselling, psychiatric or psychological support during your time in Adelaide?

☐ Yes ☐ No If 'Yes' please specify:

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**Please attach any relevant or requested documents and additional details if space provided above is insufficient.**

**Please note: it is illegal for anyone under the age of 18 to purchase or smoke / consume tobacco and alcohol in South Australia. It is illegal for anyone over the age of 18 to purchase / supply tobacco and/or alcohol to anyone under the age of 18. The use of illicit drugs is strictly prohibited.**

**Do you agree to abide by this while studying at Blackfriars?**

☐ Yes ☐ No

## Special Needs

Parents / guardians must provide information relevant to any special needs that an applicant may have at the time of enrolment. Failure to disclose this information could result in the student's placement being delayed or withdrawn.

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# Entry Requirements

Students wishing to study at Blackfriars must have attained at least the equivalent level of study in their own country. For students coming from Assessment Level 3 countries, it is compulsory to submit a recent AEAS test with their application.

Students who have borderline results for English Language or do not produce evidence of their English language proficiency will be required to sit the Australian Education Assessment Services (AEAS) or IELTS test in their home country. Alternatively students may be required to undertake an English Language Intensive Course for Overseas Students (ELICOS) at Blackfriars preferred ELICOS centre in order to prepare them for their mainstream course. The length of this course is dependent on the level of English assessed upon on entry to Blackfriars and is undertaken at the student's cost.

To qualify for the appropriate year level course of study, you must submit the past three (3) years of the stated certificates/reports from your home country for assessment by senior staff at Blackfriars. Please refer to Table 1 for the equivalent school certificate. Students **MUST** have scored a minimum of 80% in the subjects that they wish to study at Blackfriars.

Academic performance: students wishing to find out whether they would be accepted should submit copies of their reports and/or official exam certificate for assessment.

**Table 1: Entry Level Prerequisites**

	Year 10 entry	Year 11 entry	Year 12 entry
Australia	Year 9	Year 10	Year 11
Bahrain	Secondary School Leaving Certificate Year 1	Secondary School Leaving Certificate Year 2	Secondary School Leaving Certificate Year 3
Brunei	Form 3	Form 4	GCE O Level
Chile	Segundo or II° Año Medio	Tercer or III° Año Medio	Cuarto or IV° Año Medio
China	Chu San	Gao Yi	N/A
Germany	Grade 9	Grade 10	Grade 11
Hong Kong	Form 3 with 5 Academic passes in relevant subjects	Form 4 with 5 Academic passes in relevant subjects	Form 5 with 5 Academic passes in relevant subjects
India	Year 9	Year 10	Year 11
Indonesia	SMP 3 with pass in 6 academic subjects	SMU 1 or SMU 2 with pass in 6 academic subjects	SMU 2 or SMU 3 with pass in 4 academic subjects
Italy	Year 3	Year 4	Year 5
Japan	Junior High School Certificate Year 3	Junior High School Certificate Year 1	High School Leaving Certificate
Korea	Junior High School Certificate Grade 9	Senior High School Certificate Grade 10	Senior High School Certificate Grade 11
Kuwait	General Secondary School Certificate Year 2	General Secondary School Certificate Year 3	General Secondary School Certificate
Macau	Form 3	Form 4	GCE O Level or Form 5
Malaysia#	PMR	Form 4	SPM
Oman	Year 1 Academic Secondary Cycle	Year 2 Academic Secondary Cycle	Secondary School Leaving Certificate
Russia	Year 9	Year 10	Certificate of Secondary Education
Singapore#	Secondary 2 (Express) or Secondary 3 (Normal)	Secondary 3 (Express) or Secondary 4 (Normal)	Secondary 4 (Express) or Secondary 5 (Normal)
Taiwan	Junior High School	Senior High School Year 1	Senior High School Year 2
Thailand	Matayom 3	Matayom 4	Matayom 5
UAE	Year 10	Year 11	General Secondary School Certificate
Vietnam	Year 9	Year 10	Year 11

# Forecast results accepted where appropriate

If your country is not referenced in Table 1, please contact Blackfriars at [registrar@bps.sa.edu.au](mailto:registrar@bps.sa.edu.au)

**Table 2: Acceptable English Language Test Scores**

English Language provider test	Minimum test score*	Minimum test score* when combined with at least 10 weeks ELICOS	Minimum test score* when combined with at least 20 weeks ELICOS
International English Language Testing System (IELTS)	5.5	5	4.5
Test of English as a Foreign Language (TOEFL) paper-based	527	500	450
TOEFL Internet-based test	46	35	32
Cambridge English: Advanced (Certificate in Advanced English)	162	154	147
Pearson Test of English Academic	42	36	30
Occupational English Test	Pass (Grade A or B)	Pass (Grade A or B)	Pass (Grade A or B)

\* Test score must have been achieved within six months of this application

- For students who do not have demonstrated basic English proficiency, it is preferable that they sit the Australian Education Assessment Services (AEAS) test in their home country before they apply to Blackfriars. An Offer of Enrolment will only be issued when we are provided with the results of the AEAS test or if students provide other evidence of English ability as outlined earlier in this form. This is an Australian Government Regulatory Authority requirement.
- In addition to the tests above, Blackfriars accepts the English Proficiency Evaluation Test (EPET) developed and administered by Adelaide International School. EPET information can be found at [www.ais.edu.au/epet](http://www.ais.edu.au/epet). Applicants may be asked to sit an EPET assessment as part of their application.
- Applicants from AL 1 and 2 countries require a letter from their English teacher and appropriate English grades for the selected course of study. Students from AL 3 and 4 countries are expected to meet the necessary English requirement by attending the - English Language Intensive Course for Overseas Students (ELICOS) at Blackfriars preferred Language Centre, and also submitting a recent AEAS test.
- All curriculum information and details can be accessed on our website [www.blackfriars.sa.edu.au](http://www.blackfriars.sa.edu.au)
- For AEAS, IELTS and TOEFL information tests, please refer to their websites.

**Table 3: Appropriate Age for School Entry**

Age Requirement
Less than 15 years at time of commencing Year 7
Less than 16 years at time of commencing Year 8
Less than 17 years at time of commencing Year 9
Less than 18 years at time of commencing Year 10
Less than 19 years at time of commencing Year 11
Less than 20 years at time of commencing Year 12

**Table 4: Times of Enrolment**

Year Level	Times of the Academic Year
7 - 10	Any time
Year 11 SACE	Beginning of the year ONLY (January)
Year 12 SACE	Beginning of the Year ONLY (January)*

\* Entry at Year 12 SACE will be assessed dependent on the applicant's progression through the SACE pattern

For further information about Entry Requirements please contact:

**Angela Honner**

International Students Program Officer

E [ahonner@bps.sa.edu.au](mailto:ahonner@bps.sa.edu.au)

# Completeness of Application

- Copies of academic reports for the last three years must accompany this Application for Enrolment.
- English Language proficiency must be proved by supplying any of the following documents or test scores: TOEFL, IELTS, AEAS, EPET, or a recognised school certificate in English Proficiency. Applicants from Assessment Level 1 & 2 countries need a letter from their English teacher or current school Principal and appropriate English grades for the selected course of study, in addition to submitting a written essay on a form provided by Blackfriars.
- Once the enrolment has been approved, the application will be processed and an Offer of Enrolment which includes a detailed document called the Written Agreement for the parents and student to sign and then forward to the school.
- Once these documents are received by Blackfriars, an electronic Confirmation of Enrolment document (eCoE) will be issued so that the Visa application process can be finalised. A copy of the original eCoE will be emailed to the Agent (or directly to the applicant if an Agent is not being used). A Confirmation of Appropriate Accommodation and Welfare (CAAW) document will be forwarded where relevant.
- The Written Agreement must be fully completed and signed by the parents and student and returned to Blackfriars. No student will be accepted into the school, regardless of payment, unless this signed document is returned to the Registrar.
- If payment is not made by the due date as outlined in the Offer of Enrolment, the Invoice and Written Agreement, the offered place may be withdrawn.

## Guardianship

Students enrolling in Year 6 or younger must have a family member, or guardian, accompany them while they live in Adelaide and study at Blackfriars. Blackfriars will not be responsible for the guardianship of the student until they reach Year 7 level of schooling. If a parent or suitable nominated relative takes responsibility for the welfare arrangements of the student, Blackfriars will not complete a Confirmation of Appropriate Accommodation and Welfare (CAAW) document.

The guardianship of a student cannot be changed from the Blackfriars Principal to another person unless the person is a proven blood relation over the age of 25 and only if the school receives written consent from the parents of the student.

## Payment

Blackfriars will provide tuition to the student in the subjects and for the enrolled course, provided payments of all fees are made by the due date of the issued invoices.

Enrolment, tuition, and other curriculum fees and overseas student health cover fees must be paid by the due date of the issued invoice.

## Adherence to Rules

The student undertakes to abide by the rules and regulations of Blackfriars and to work regularly and systematically through the course in accordance with instructions.

## Deferment and Suspension Conditions

Blackfriars will consider the deferring of a student's enrolment, before they commence, if suitable evidence is submitted to Blackfriars showing sufficient reason for the deferment (e.g. Visa delays, hospitalisation of the student or other compassionate reasons).

The deferment procedure is that Blackfriars will hold the student's position at the school for the following year (e.g. if the student defers entry at Year 9 and the reason has been accepted by Blackfriars, the student's Year 10 position is still confirmed for them in the following year). Deferment of the enrolment is at the discretion of the Principal.

## Suspension

Suspension can occur due to either disciplinary or compassionate reasons.

### Disciplinary Reasons

If a student has already commenced studies at Blackfriars, a suspension for disciplinary reasons will not exceed two weeks. There is no refund of fees for the suspended period.

### Compassionate Reasons

If a student has already commenced studies at Blackfriars, a suspension for compassionate reasons will not exceed two weeks. There is no refund of fees for the suspended period.

### Cancellation of Enrolment

If a student fails to attend 90% of his course, or breaches school policies, an intervention process will be initiated. If the breach is proven to be serious enough and results in the non-compliance of the student's Visa, the matter will be reported to Australian Government Immigration authorities.

Blackfriars may also impose additional consequences for students found to have seriously breached school policy. Consequences could include the cancellation of an enrolment. Cancellation of an enrolment does not entitle the student to a refund of their fees. See the Refund Policy (iii) and Additional Conditions of Enrolment in this Application for Enrolment form.

## Transfer to Another School

Transfer to another school will only be approved where demonstrated to be in the student's best interest.

## Refund Policy

- Students will receive a full refund of their tuition and course fees only if certified evidence from Australian Immigration authorities is provided within 14 days of the student receiving notice of a Visa application rejection.
- Students will receive a refund of tuition and course fees paid, less 20% if, more than 28 days before the commencement of the course, a student provides written notification of cancellation or withdrawal from the course for any reason other than the rejection of the Visa application.
- No refund is due if a student is required to leave Blackfriars due to a break in Visa conditions, including unsatisfactory attendance or unsatisfactory progress in the course, or a breach of school rules.
- Other than the exceptions contained in i, ii, iii above, written notice of one semester is required prior to students withdrawing from Blackfriars. Failure to provide notice in writing will incur a payment of one semester's tuition and course fees.
- Refunds will be made in Australian Dollars only, to a nominated bank account in the name of the student or approved member of his family.

- vi. Course fees are not transferable to other education providers.
- vii. The refund will be paid 4 weeks after notification by the student of withdrawal from the course.

## Variation of this Agreement

Any variation of the terms and conditions of this enrolment must be made in writing and signed by the Principal.

## Medical Consent

If you fail or neglect to provide sufficient and current information in writing to enable the proper treatment of your child, no liability will be accepted by Blackfriars for any injury or illness which your child may suffer as a result.

## Additional Conditions of Enrolment

A place at Blackfriars is not assured until it is confirmed in writing by the school. Whilst all applications for enrolment are welcome, the student's enrolment cannot be confirmed until full consideration has been given to the individual needs of the applicant and whether Blackfriars can adequately meet those needs.

In confirming their acceptance of a place for their child at Blackfriars, parents / guardians:

- Agree to be bound by the rules and regulations of Blackfriars during their child's tenure AND agree that their child will be bound by those rules and regulations.
- Authorise Blackfriars, in the event of their child's sickness or injury, to take such action as is necessary to obtain medical and/or hospital care and attention for their child and to pay all costs and expenses incurred on behalf of their child.
- Agree to notify the Principal if they intend to cancel their child's enrolment prior to commencement, and they acknowledge the enrolment fee will be forfeited. (Refer to Refund Policy under Terms and Conditions of Enrolment).

In addition to the above, parents / guardians are required to specify any special needs of their child which Blackfriars may need to consider in the delivery of their child's education.

## Privacy Policy

The following information is provided to families to assist in understanding the implications of the Blackfriars Privacy Policy.

1. Blackfriars respects the privacy of personal and sensitive information relating to your family. The school is committed to ensuring that it complies at all times with its requirements under the Commonwealth Privacy Act.
2. Blackfriars collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the school. The primary purpose of collecting this information is to enable Blackfriars to provide schooling to your child.
3. It is the responsibility of the student, and his parents, to notify the school of any changes of address, or relevant personal details, while enrolled at Blackfriars. The school will regularly give the student an opportunity to update their information, for example when requesting the student to complete a form regarding their personal information. While this will occur regularly, it is not to be the only prompt to remind students to inform the school of changes in their address and circumstances.
4. Some of the information we collect is to satisfy the school's legal obligations, particularly to enable Blackfriars to discharge its duty of care. Certain laws governing or relating to the operation of

schools require from time to time, the disclosure of personal and sensitive information to relevant persons or authorities.

5. Health information about students is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We may ask you to provide medical reports about your child from time to time.
6. Blackfriars from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, the South Australian Commission for Catholic Schools, the Catholic Education Office, medical practitioners and people providing services to the school, including specialist visiting teachers, sports coaches and volunteers.
7. Personal information about the student may be shared between Blackfriars and the Australian Government and designated authorities and, if relevant, the Tuition Protection Service (TPS) when the situation warrants the sharing of information. The request has to be put in writing by the Government, designated authority or TPS and considered by the Principal before permitting the information to be shared. The information can include personal and contact details, course enrolment details and changes, and the circumstances of any suspected breach by the student of a Student Visa condition.
8. In the event of default of payment of fees, Blackfriars may refer the default to a relevant organisation. If this occurs, personal information will be disclosed to the organisation and you will be responsible for the collection costs.
9. If we do not obtain the information referred to above, we may not be able to continue the enrolment of your child.
10. Personal information collected from students is regularly disclosed to their parents or guardians. On occasion information such as academic and sporting achievements, pupil activities and other news is published in the Blackfriars newsletter, The OPTimist, Yearbook and our website.
11. Parents, guardians or students may seek access to personal information collected about them by contacting Blackfriars. However, there will be occasions when such access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the school's duty of care to the student, or where information has been provided in confidence.
12. Blackfriars from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the school's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing or fundraising purposes without your consent.
13. If you provide Blackfriars with personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing such information to the school and why, that they can access that information if they wish and that Blackfriars does not usually disclose the information to third parties.

A copy of the Blackfriars Privacy Policy is available upon request or can be accessed on our website. If you would like further information about the way Blackfriars manages the personal information it holds, or if you wish to access personal information held by the school about yourself or your child, please contact the Principal in writing.

# Submitting an Application

# Checklist for Agents

Send your Application for Enrolment and accompanying documents to:

**Linda Gavranic**

Registrar

Blackfriars Priory School

PO Box 86

Prospect 5082

South Australia

Telephone +61 8 8169 3900

Email [registrar@bps.sa.edu.au](mailto:registrar@bps.sa.edu.au)

If your application is successful, you will be sent a Offer of Enrolment explaining the program you have been offered, the fees payable and the program commencement date.

In order to accept the Offer of Enrolment, the Acceptance of Offer paperwork must be completed and returned to Blackfriars and payment, detailed in the Offer of Enrolment, made by telegraphic transfer to:

<b>Account Name:</b>	Blackfriars Priory School
<b>Bank:</b>	National Australia Bank
<b>Address:</b>	Shop 2, 337 Bridge Road Richmond 3121, Victoria, Australia
<b>BSB:</b>	083 347
<b>Account Number:</b>	15 477 5714
<b>Please Quote:</b>	Student Family Name & Given Names
<b>Swift Code:</b>	NATAU3303M

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

- ☐ Completed all sections of Application for Enrolment
- ☐ Translate all Academic Transcripts and documents to be sent to Blackfriars with Application for Enrolment
- ☐ Provide all relevant English Proficiency documentation
- ☐ State equivalent academic achievement in home country to Blackfriars standard
- ☐ Certify all copies of Academic Transcripts and other documents (e.g. Passport) sent with Application for Enrolment
- ☐ Proof of OSHC currency has been provided
- ☐ Student and parents / guardians have received and understood the Blackfriars Refund Policy and Attendance Policy
- ☐ Student and parent / guardian have signed the Application for Enrolment
- ☐ When applicable, student has received pre-departure information

Agent's Signature

\_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Day Month Year

# Declaration and Understanding of Application for Enrolment

I am / We are aware of the conditions of a Class 500 Student Visa and if successful in gaining enrolment at Blackfriars and obtaining a Visa the applicant MUST:

- Meet the academic requirements of the course as outlined below
- Meet the attendance requirements of Blackfriars as outlined below
- Meet the attendance requirements and have travel schedules approved before making bookings for travel
- Maintain current Overseas Student Health Cover (OSHC)
- Have Blackfriars approval (based on academic achievement) to seek part-time work for 20 hours or less per week, in accordance with the Student Visa Regulations.

## Conditions of Enrolment

1. I / We understand that the applicant will be tested on commencement of his course and that it may be varied according to the results of that test. The applicant will then be placed in the appropriate classes.
2. I / We understand that the applicant must complete all class work, assignments, activities and assessments and achieve at least a minimum average of 50% (Years 7-10) and 60% (Years 11-12) in order to maintain satisfactory progress and that failure to do so will mean an intervention process by Blackfriars will occur.
3. I / We understand that the applicant must attend at least 90% of his course, and that failure to do so will mean an intervention process by Blackfriars will occur. Failure to achieve Point 3 may lead to the noncompliance of the applicant's Visa with a warning from the Academic Advisor followed by a subsequent reporting to DIBP (Australian Government Border Protection).
4. I / We understand that the applicant must wear the school uniform as required by Blackfriars.
5. I / We understand that I / the applicant must live in Homestay or independent accommodation approved by Blackfriars, until completion of studies at Blackfriars.
6. I / We understand the need to provide notice of one semester before withdrawing from the Blackfriars academic program.
7. I / We understand that the applicant cannot change school until the completion of six months full time study at Blackfriars and that a letter of release by Blackfriars will be required.
8. I / We understand that the applicant's personal information may be shared with the Australian Government, and designated authorities. This information may include personal contact details, course enrolment details and changes, and circumstances of any suspected breach of the applicant's student Visa condition.
9. I / We agree that Blackfriars can share information about the applicant's course and progress with his parents and recruiting agent; as deemed appropriate by Blackfriars.

10. I / We acknowledge the right of Blackfriars to change its fees and conditions, cancel or defer courses, and to alter course timetables and class locations at any time without notice. I / We acknowledge that professional counselling at Blackfriars is intended to ensure the applicant is achieving his academic potential.
11. I / We recognise Blackfriars has services available to help with academic choices and the applicant will make himself available of these services.
12. I / We acknowledge that from time-to-time a subject may not be offered at Blackfriars (e.g. certain languages) and that this will be conducted by a Blackfriars approved provider away from the school campus, and outside regular school hours.
13. I / We give consent, unless otherwise expressed in writing, that the applicant's image or photographs, or his work, may be included in Blackfriars promotional materials.
14. I / We authorise approved staff from Blackfriars, or members of the homestay family with a full Australian drivers licence to transport the applicant by car on a needs basis.

## Declaration and Agreement

15. I / We have read the above conditions within the Declaration and Understanding of Application for Enrolment and agree to abide by them.
16. I / We have read the current fee schedule and that they may be subject to variation without notice.
17. I / We understand and accept the terms of the Blackfriars Refund Policy as printed in this Application for Enrolment.
18. I / We give permission for emergency treatment to be given to the applicant if needed, based on the information provided in this Application for Enrolment, and accept that I am / we are responsible for any costs incurred outside the applicant's Overseas Student Health Cover (OSHC).
19. I / We declare that the information given in this Application for Enrolment is complete and correct. I / We understand that providing false or misleading information may result in the cancellation of the applicant's enrolment.

Full Name of Student / Applicant

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Student's / Applicant's Signature

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Date      /      /       
Day      Month      Year

Name of Parent / Guardian over the age of 18\*

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Parent / Guardian Signature

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Date      /      /       
Day      Month      Year

\* If the applicant is under 18 years of age, this form **MUST** be signed by a parent or legal guardian.



# BLACKFRIARS



## BLACKFRIARS PRIORY SCHOOL

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