



To be completed by all students requesting a refund.
All relevant fields must be completed.

Date	
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A: PERSONAL DETAILS

Given Name (s)		Family Name	
Address			
Date of Birth		Telephone	
Email			
Passport Number		Student ID	
Course	<input type="checkbox"/> Junior Secondary (Years 7 to 10) <input type="checkbox"/> Senior Secondary (Years 11 & 12)		

B: REFUND REASON

<input type="checkbox"/> Withdrawal	<input type="checkbox"/> Transfer to another registered provider
<input type="checkbox"/> Difference in tuition fee	<input type="checkbox"/> VISA refusal
<input type="checkbox"/> Accommodation fees	<input type="checkbox"/> Other
<input type="checkbox"/> Failure to meet English language requirements	

C: PAYMENT DETAILS (one option only)

<input type="checkbox"/> Bank Transfer (Australia)	BSB	
	Account Number	
	Account Name	
	Bank	
<input type="checkbox"/> Bank Transfer (International)	Bank Address	
	SWIFT Code	
	Account Number	
	Account Name	
<input type="checkbox"/> Cheque	Payable to	

FINANCE OFFICE USE ONLY		Comment
Total paid tuition	\$	
(less) %	\$	
Subtotal	\$	
(plus) Overseas Health Cover	\$	
(plus) Other	\$	
TOTAL REFUND	\$	